

What You Can Expect From Your Organizer

Adapted from Barbara Hemphill's article

During and between our project sessions you will receive:

- Complete confidentiality; permission to talk safely about anything that may come to mind during this process.
- Appointments scheduled to meet your professional and/or personal needs.
- Open discussion about the cost and extent of services.
- The “principles of organization” applied to your particular situation.
- Unique space design and product ideas to suit *your* style and personality.
- Physical assistance, as well as verbal instruction. A willingness to do whatever needs to be done in the interest of achieving mutually determined goals—including getting dirty!
- An immediate and dramatic visual improvement in your surroundings!
- Creative and innovative problem solving—during and between sessions.
- Care and respect when handling your belongings.
- Nonjudgmental guidance and encouragement to help you let go of excess or unwanted items.
- Help in arranging pick-up/delivery of the items you wish to donate to your favorite charity, friend or family member.
- Permission not to let go of anything you wish to keep, for *whatever* reason.
- Continued availability and interest in your situation, should you desire.
- Notification of helpful seminars and/or educational materials relating specifically to your organizing goals.
- Assistance in finding other appropriate professional resources, if needed.
- Assurance that you won't have to do this alone.
- Peace of mind and renewed hope.
- More time, space and resources for you to be your very best!

Important to Note: For every hour of time I spend working *with* you at your home or office, I also spend time working *offsite*, focused on your specific project needs (e.g., possible product & service research, light shopping for containers and project supplies, consultation with other professional service providers, space design strategizing and problem-solving, etc.). You will generally not be charged for most off-site work, as this service is calculated into the “hourly” session fee. Any exceptions to this will be discussed and pre-approved by you. When in doubt about when offsite charges will apply, please feel free to ask.